

# AGENDA

## METROCARE SERVICES

August 23, 2007

REGULAR MEETING OF THE BOARD OF TRUSTEES  
starting at approximately 1:30 pm  
1360 River Bend Dr. (Board Room)

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**I. Call to Order & Roll Call**

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**II. Citizen Comments** (Limited to 3 minutes)

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**III. Issues to be Considered**

- ❖ Consideration of Approval of June 21, 2007 Board Meeting Minutes 9868 – 9877
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**Mr. Cooper**

**Chairman Report**

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- ❖ Consideration of Approval of Resolution of Appreciation to:
- Jerry Holacka
  - Debra Wiggins
  - Winona Smith
  - Olayinka (Joe) Apena
  - Dorothy Canady
  - Jonathan McNorton
  - Brenda Chism
  - Judith Hunter, MD
  - Aleshia Lewis
  - David Aston
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Board Liaison reports:

- MH Advisory Committee (Board Liaison: John Driver, Chairperson: Leonard Keesee)
- Texas Council of Community MHMR Center's Meeting – Julie Noble

CEO Performance Evaluation Results

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**Chief Executive Officer Report**

Success Story: Therapeutic Nursery (Lesa Brown Valades, presenter)

Foster Care Oversight Report (Drew Dixon, presenter)

Dr Baker	❖	Consideration of Acceptance of Chief Executive Officer Report	9878 – 9883
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<b>Mr. Orr</b>	<b>Report of the Business and Finance Committee Chair</b>		
		<b>Fiscal Management Reports</b>	
Dr. Baker	❖	Consideration of Approval of Ratification of Chair's Signature on the FY08 – FY09 DADS Performance Contract	9884 – 9889
Kyle Munson	❖	Consideration of Approval of Financial Report for June 2007 (Unaudited)	9890 – 9892
Kyle Munson	❖	Consideration of Approval of Financial Report for July 2007 (Unaudited)	9893 – 9895
Kyle Munson	❖	Consideration of Acceptance of the FY 08 Budget	9896 – 9900
Sandy Stephens	❖	Consideration of Approval of Articles of Incorporation & By-Laws for Metrocare Services Foundation	9901 – 9925
Sandy Stephens	❖	Consideration of Approval of Transfer of Donations to Metrocare Foundation	9926 – 9927
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<b>Mrs. Noble</b>	<b>Report of the Service &amp; Program Committee</b>		
		<b>Service Delivery Reports</b>	
Dr Graves	❖	Consideration of Acceptance of Service Delivery Report for July 2007	9928 – 9931
		<b>Quality Management Reports</b>	
Linda Thompson	❖	Consideration of Acceptance of Quality Management Report for July 2007	9932 – 9936
Linda Thompson	❖	Consideration of Approval of Revision to Board Policy 2.03 on Client Abuse, Neglect and Exploitation	9937 – 9943
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<b>Mr. Migl</b>	<b>Report of the Audit Committee</b>		
Kyle Munson	❖	Consideration of Acceptance of Engagement Letter from the External Audit Firm of Scott, Singleton, Fincher and Company, P.C. for FY 07	9944 – 9950
Kyle Munson	❖	Consideration of Acceptance of Internal Audit Report on Grants	9951 – 9964
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**IV.**

**EXECUTIVE SESSION:**

Announcement of Closed Session in accordance with Subchapter D. Sections 551.071 – 551.075 to discuss personnel matters, litigation, acquisition of real property, for the purpose of discussing negotiated contracts for prospective gifts or donations to the Center when such discussions would have a detrimental effect on the negotiating position of the Center and a third person, firm or corporations, and to receive information from and/or question employee(s) without deliberating on the subject matter.

**V. RECONVENE IN OPEN SESSION**

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**VI. Meeting Adjournment**

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❖ *Designates items on which the Board may take action*



## NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, August 23, 2007. The meeting will be held at 1360 River Bend Drive, Dallas, Texas 75247 - 4914 (Board Room). Enter through Pathways Clinic.

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 24 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

The attached agenda items will be discussed/acted upon. A portion of the meeting may be closed as allowed by Subchapter D, Sections 551.071 - 551.075, to discuss personnel matters, litigation, acquisition of real property, for the purpose of discussing negotiated contracts for prospective gifts or donations to the Center when such discussion would have a detrimental effect on the negotiating position of the Center and a third person, firm or corporation, and to receive information from and/or question employee(s) without deliberating on the subject matter.

Charles M. Cooper, Chairperson  
Metrocare Board of Trustees

By: Martha L. Toscano  
Assistant to the CEO/Board