



NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, August 23, 2012. The meeting will be held at 1360 River Bend Drive/Dallas, Texas 75247 (Charles M. Cooper, Board Room).

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed pursuant to Chapter 551 of the Texas Government Code to receive advise from counsel; to deliberate the purchase or lease of real estate; to deliberate the contract for a gift; to deliberate personnel issues; or, to deliberate regarding security.

Julia P. Noble, Madame Chair
Metrocare Board of Trustees

By: Martha L. Toscano
Assistant to the CEO/Board

AGENDA

METROCARE SERVICES

August 23, 2012

REGULAR MEETING OF THE BOARD OF TRUSTEES

starting at 1:30 pm

(Charles Cooper, Board Room)

1360 River Bend Dr/Dallas, TX 75247-4914

Ms. Noble

I. **Call to Order & Roll Call**

II. **Citizen Comments** (Limited to 3 minutes)

III. **Issues to be Considered**

- ❖ Consideration of Approval of the June 28, 2012 Board Meeting Minutes

Madame Chair Report

Board Liaison reports:

- MH Advisory Committee (Chairman: Leonard Keesee, Board Liaison: Brenda K. Richardson).
- IDD PAC/NAC (Chairman: Ralph Long, Board Liaison: Verlean Walton-Brooks).
- Texas Council of Community Center's (Ms. Julia P. Noble, Board Liaison)

- ❖ Recommendation of Approval for Metrocare to host the Texas Council 28th Annual Conference in Dallas, June 26 – 28, 2013.

Ad hoc CEO Search Committee Update (Ms. Verlean Walton-Brooks, Chair)

- ❖ Consideration of Approval to Negotiate a Contract with the Executive Search Firm of Tyler and Company for the CEO Search

Chief Executive Officer Report

Services Presentation: HCS Service Coordination, Denise Reagor, presenter

Consideration of Acceptance of CEO Report for FY12 Business Plan Progress through July 2012

Dr. Baker

- ❖ The chief executive officer will present a summary of the performance of the center that includes its financial performance, its performance on clinical outcomes, its performance on strategic measures, its contract compliance, its performance on governance measures, and its performance on measures related to stakeholder relationships, as well as management's plans to address deficiencies therein.

Strategy 1: Assure Adequate funding for Our Mission

Ms. Myers

Report of the Finance and Administration Committee

Consideration of Acceptance of Financial Report for June 2012
(unaudited)

Kyle Munson



The chief financial officer will review the income statement, cash flow, receivable and payables report for the prior month and describe plans to address deficiencies therein relative to plan

Consideration of Acceptance of Financial Report for July 2012
(Unaudited)

Kyle Munson



The chief financial officer will review the income statement, cash flow, receivable and payables report for the prior month and describe plans to address deficiencies therein relative to plan

Consideration of Acceptance of FY13 Business Plan

Kyle Munson



The chief financial officer will present the FY13 Business Plan developed as part of the budgeting process for approval.

Consideration of Acceptance of FY13 Budget Plan

Kyle Munson



The chief financial officer will present management recommendations for the FY13 budget for approval.

Consideration of Approval of DADS Contract Amendment, Allocation and Summary for FYs 2012 and 2013

Kyle Munson



The chief financial officer will present the FYs 2012 and 2013 performance contract amendment, allocation and summary with the Department of Aging and Disability Services

Consideration of Approval to remove the signature of James G. Baker, MD, former Dallas Metrocare Services Chief Executive Officer from all of Metrocare's Bank Account Signature Cards as well as from a facsimile plate for Payroll and Accounts Payable Checks effective September 10, 2012.

Kyle Munson



Consideration of Approval to authorize the signature of Linda E. Thompson, Interim CEO on all of Metrocare's Bank Account Signature Cards as well as on a facsimile plate for Payroll and Accounts Payable Checks effective September 10, 2012.

Kyle Munson



Consideration of Acceptance of Modification of Loan Documents with Central Dallas Community Development Corporation

Kyle Munson



The chief financial officer will present the modified loan document with CDCDC extending the \$750,000 outstanding loan to December 31, 2012

Consideration of Approval of Board Policy 8.02

Kyle Munson



The chief financial officer will present the recommended changes to the Board Policy on Usage of Computers and Information Systems

Strategy 2: Assure That Our Focus Is On Our Consumers

Dr. North

Report of the Provider Services Committee

Consideration of Acceptance of Medical Staff Services Report for July 2012

- Dr. Hunter ❖ The executive medical director will present the performance of medical staff services and the clinical outcome measures, including management plans to address deficiencies therein.

Consideration of Acceptance of Behavioral Health Service Delivery Report for July 2012

- Tom Clark ❖ Management will present the performance of the behavioral health provider division of the center, including its financial performance and its clinical performance, as well as management plans to address deficiencies therein.

Consideration of Acceptance of Developmental Disability Provider Service Report for July 2012

- Tom Clark ❖ Management will present the performance of the developmental disabilities providers division of the center, including its financial performance and its clinical performance, as well as management plans to address deficiencies therein.

Consideration of Approval of Local Plan for FY13

- Linda Thompson ❖ The deputy chief executive officer will present the Local Service Area Plan, which is a requirement of the DADS performance contract, to address the needs of the local service area in accordance with state and federal laws.

Consideration of Approval of Management Recommendations to submit projects as part of the regional healthcare partnerships

- Linda Thompson ❖ The deputy chief executive officer will present a report on the Texas Delivery System Reform Incentive Payment (DSRIP) Program and the Center's plan to submit projects as part of the regional healthcare partnerships

Consideration of Approval of Appointment to the Mental Health Advisory Committee

- Tom Clark ❖
- Jay Medlin

**Ms. Walton –
Brooks**

Report of the Quality and Authority Services Committee

Consideration of Approval of Quality Management Report for July 2012

- Linda Thompson ❖ The deputy chief executive officer will present the performance of the Dallas County Local Authority (LA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.

Strategy 3: Assure The Visibility of Our Mission Through Our Board

Ms. Martinez

Report of the Philanthropy Committee

Consideration of Approval of Development and Community Education Report for July 2012

Sandy Stephens



The director of philanthropy will present a report on the performance of the department with regard to development, community education, and oversight of grant funding, and also present management plans to address deficiencies therein.

Ms.
Broomfield

Report of the Legislative Action Committee

Consideration of Approval of Legislative Action Report for July 2012

Abel Hernandez



The public affairs coordinator will present a report on community and stakeholder education activities during the reporting month.

Executive Session: This portion of the meeting may be closed pursuant to a specified section of Chapter 551 of the Texas Government Code including:

- IV.
- A. Section 551.071, to receive advice from counsel about pending or contemplated litigation and/or settlement
 - B. Section 551.072, to deliberate the purchase, exchange, lease, or value of real property
 - C. Section 551.073 to deliberate on a contract for a prospective gift
 - D. Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or
 - E. Section 551.076, to deliberate regarding security services.

V. **Return to Open Session**

VI. **Meeting Adjournment**

- ❖ *Designates items on which the Board may take action*