



NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, October 25, 2012. Prior to the regular session, a Board training session will be held, beginning at 1:00 pm. The meeting will be held at 1360 River Bend Drive/Dallas, Texas 75247 (Charles M. Cooper, Board Room).

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed pursuant to Chapter 551 of the Texas Government Code to receive advise from counsel; to deliberate the purchase or lease of real estate; to deliberate the contract for a gift; to deliberate personnel issues; or, to deliberate regarding security.

Julia P. Noble, Madame Chair
Metrocare Board of Trustees

By: Martha L. Toscano
Assistant to the CEO/Board

AGENDA

METROCARE SERVICES

October 25, 2012

BOARD TRAINING

(1:00 pm)

“A New CEO: The First 90 days”

Steve Miller, MBA, SPHR, BSCJ, presenter

REGULAR MEETING OF THE BOARD OF TRUSTEES

starting at 1:30 pm (Charles Cooper, Board Room)

1360 River Bend Dr/Dallas, TX 75247-4914

Mrs. Noble

I. **Call to Order & Roll Call**

II. **Citizen Comments** (Limited to 3 minutes)

III. **Issues to be Considered**

- ❖ Consideration of Approval of September 27, 2012 Board Meeting Minutes

Madame Chair Report

Board Liaison reports:

- MH Advisory Committee (Chairman: Leonard Keesee, Board Liaison: Brenda K. Richardson).

Ad hoc CEO Search Committee Update (Ms. Verlean Walton-Brooks, Madame Chair)

Interim Chief Executive Officer Report

Services Presentation: Westmoreland Clinic, Elizabeth Olang, presenter

Consideration of Acceptance of Interim Chief Executive Officer Report for FY12 Business Plan Progress through September 2012

Linda Thompson

- ❖ The interim chief executive officer will present a summary of the performance of the center that includes its financial performance, its performance on clinical outcomes, its performance on strategic measures, its contract compliance, its performance on governance measures, and its performance on measures related to stakeholder relationships, as well as management's plans to address deficiencies therein.

Strategy 1: Assure Adequate funding for Our Mission

Report of the Finance and Administration Committee

Mrs. Myers

Consideration of Acceptance of Financial Report for September 2012
(Unaudited)

- Kyle Munson ❖ The chief financial officer will review the income statement, cash flow, receivable and payables report for the prior month and describe plans to address deficiencies therein relative to plan

Consideration of Approval of Revision to Board Policy 5.06

- Kyle Munson ❖ The chief financial officer will present the recommended changes to the Board Policy on Productive Work Environment

Strategy 2: Assure That Our Focus Is On Our Consumers

Dr. North

Report of the Provider Services Committee

Consideration of Acceptance of Medical Staff Services Report for September 2012

- Dr. Hunter ❖ The executive medical director will present the performance of medical staff services and the clinical outcome measures, including management plans to address deficiencies therein.

Consideration of Acceptance of Behavioral Health Service Delivery Report for September 2012

- Tom Clark ❖ Management will present the performance of the behavioral health provider division of the center, including its financial performance and its clinical performance, as well as management plans to address deficiencies therein.

Consideration of Acceptance of Developmental Disability Provider Service Report for September 2012

- Tom Clark ❖ Management will present the performance of the developmental disabilities providers division of the center, including its financial performance and its clinical performance, as well as management plans to address deficiencies therein.

**Ms. Walton –
Brooks**

Report of the Quality and Authority Services Committee

Consideration of Approval of Quality Management Report for September 2012

- Linda Thompson ❖ The interim chief executive officer will present the performance of the Dallas County Local Authority (LA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.

Strategy 3: Assure The Visibility of Our Mission Through Our Board

Mrs. Martinez

Report of the Philanthropy Committee

- Sandy Stephens ❖ Consideration of Approval of Development and Community Education Report for September 2012

The director of philanthropy will present a report on the performance of the department with regard to development, community education, and oversight of grant funding, and also present management plans to address deficiencies therein.

Mr. Gutierrez

Report of the Legislative Action Committee

Consideration of Approval of Legislative Action Report for September 2012

Abel Hernandez



The public affairs coordinator will present a report on community and stakeholder education activities during the reporting month.

Executive Session: This portion of the meeting may be closed pursuant to a specified section of Chapter 551 of the Texas Government Code including:

- A. Section 551.071, to receive advice from counsel about pending or contemplated litigation and/or settlement
- B. Section 551.072, to deliberate the purchase, exchange, lease, or value of real property
- C. Section 551.073 to deliberate on a contract for a prospective gift
- D. Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or
- E. Section 551.076, to deliberate regarding security services.

IV. **Return to Open Session**

VI. **Meeting Adjournment**

❖ *Designates items on which the Board may take action*