

# AGENDA

## METROCARE SERVICES

June 26, 2008

### TRAINING

"History of TCOOMMI-Funded Programming at Metrocare SNOP"

Judith Hunter, MD, *presenter*

(12:00 pm)

REGULAR MEETING OF THE BOARD OF TRUSTEES  
starting at approximately 12:30 pm at the Hillside Campus  
1353 N. Westmoreland/Dallas, Texas 75211 (Conference Rm)

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**I. Call to Order & Roll Call**

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**II. Citizen Comments** (Limited to 3 minutes)

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**III. Issues to be Considered**

❖ Consideration of Approval of May 17, 2008 Board Meeting Minutes 10529 – 10536

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**Mr. Cooper Chairman Report**

Aspiring Angel Award: *Sam Clark, presenter*

Board Liaison reports:

- Intellectual and Developmental Disability Planning Advisory Committee/Network Advisory Committee (Board Liaison: Verlean Walton – Brooks, Chairperson: Gracie Sifuentez)

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**Chief Executive Officer Report**

Dr Baker ❖ Consideration of Acceptance of Chief Executive Officer Report 10537 – 10542

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**Mr. Orr Report of the Finance and Administration Committee**

Kyle Munson ❖ Consideration of Approval of Financial Report for May 2008 (Unaudited) 10543 – 10545

Kyle Munson ❖ Consideration of Approval of Revision to the AIG Retirement Plan 10546 – 10548

Consideration of Acceptance of FY 08 Third Quarter Reports on Finance, Human Resources, and Information Systems 10549 – 10561

Kyle Munson	❖	<ul style="list-style-type: none"> <li>• Financial Investments</li> <li>• Salary Adjustments&gt;\$5,000</li> <li>• Community Services Contracts&gt;\$100,000 &amp; Non-Community Service Contracts&gt;\$25,000</li> <li>• Leases&gt;\$25,000</li> <li>• Legal Expenses</li> <li>• Goods, Services and Equipment&gt;\$15,000</li> <li>• Participation by Historically Underutilized Businesses</li> <li>• Information Technology Project Update</li> <li>• Human Resources</li> </ul>	
Kyle Munson	❖	Consideration of Approval of the Selection of an External Audit Firm	10562
Kyle Munson	❖	Consideration of Approval of Revision to Board Policy 5.05 Policy on Employee Workplace and Confidentiality	10563 - 10567
Kyle Munson	❖	Consideration of Approval of Revision to Board Policy 8.02 Policy on Usage of Computers and Information Systems	10568 – 10572
<b>Ms. Rodriguez</b>		<b>Provider Services Committee</b>	
Dr Graves	❖	Consideration of Acceptance of Service Delivery Report for May 2008	10573 – 10576
Dr Graves		Monthly Clinical Program Descriptions: Program for Offenders with Mental Illness	10577 – 10578
<b>Ms. Walton-Brooks</b>		<b>Quality and Authority Services Committee Meeting</b>	
Linda Thompson	❖	Consideration of Acceptance of Quality Management Report for May 2008	10579 – 10583
Linda Thompson	❖	Consideration of Acceptance of FY 08 Third Quarter Reports on Service Delivery <ul style="list-style-type: none"> <li>• Progress on MR Local Plan</li> <li>• Records Management and Privacy Report</li> </ul>	10584 – 10586
Linda Thompson	❖	Consideration of Acceptance of FY 08 Third Quarter Reports on Quality Management and Research: <ul style="list-style-type: none"> <li>• DADS Performance Contract requirements</li> <li>• Compliance</li> <li>• Research activities</li> </ul>	10587 – 10590
<b>Mrs. Ringle</b>		<b>Report of the Philanthropy Committee</b>	
Sandy Stephens	❖	Consideration of Acceptance of Development and Community Education Report for May 2008	10591 – 10593

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**EXECUTIVE SESSION:**

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**IV.**

Announcement of Closed Session in accordance with Subchapter D. Sections 551.071 – 551.075 to discuss personnel matters, litigation, acquisition of real property, for the purpose of discussing negotiated contracts for prospective gifts or donations to the Center when such discussions would have a detrimental effect on the negotiating position of the Center and a third person, firm or corporations, and to receive information from and/or question employee(s) without deliberating on the subject matter.

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**V.**

**RECONVENE IN OPEN SESSION**

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**VI.**

**Meeting Adjournment**

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❖ *Designates items on which the Board may take action*



## NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 12:30 pm on Thursday, June 26, 2008. Prior to the regular session, a Board training session will be held, beginning at 12:00 pm. The meeting will be held at 1353 N. Westmoreland, Dallas, Texas 75211 (Conference Room).

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 24 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

The attached agenda items will be discussed/acted upon. A portion of the meeting may be closed as allowed by Subchapter D, Sections 551.071 - 551.075, to discuss personnel matters, litigation, acquisition of real property, for the purpose of discussing negotiated contracts for prospective gifts or donations to the Center when such discussion would have a detrimental effect on the negotiating position of the Center and a third person, firm or corporation, and to receive information from and/or question employee(s) without deliberating on the subject matter.

Charles M. Cooper, Chairperson  
Metrocare Board of Trustees

By: Martha L. Toscano  
Assistant to the CEO/Board