

**METROCARE SERVICES**

**BOARD OF TRUSTEES  
MEETING MINUTES OF**

**September 23, 2010**

# METROCARE SERVICES

## REGULAR MONTHLY MEETING of the BOARD OF TRUSTEES

### MINUTES OF September 23, 2010

A Regular Meeting of the Board of Trustees of Metrocare Services convened at 1:30 p.m. on Thursday, September 23, 2010 at 1360 River Bend Drive, Dallas, Texas 75247.

#### I. Call To Order/Roll Call

Ms. Noble, Madame Chair, called the meeting to order at 1:30 pm. A quorum was present.

The following Trustees were present:

Ms. Julia P. Noble, Madame Chair  
Ms. Sue Ringle, Vice-chair  
Ms. Verlean Walton-Brooks, Secretary  
Mr. Greg Allbright  
Mr. Herbert Kamm  
Ms. Jill Martinez  
Ms. Candy Sheehan

The following Trustees were absent: Dr. Carol S. North and Mr. Craig Jeffery.

**Staff Present:** Dr. James Baker, Linda Thompson, Kyle Munson, Dr. Judith Hunter, Sandy Stephens, Tom Clark, Carrie Parks and other Metrocare staff.

**Guest Present:** Doug Barnes, Chris B. Davis-Commissioner Dickey's office.

II. **CITIZENS' COMMENTS:** The procedure for public comments was available at the meeting for those interested. No public comment was received.

#### III. ISSUES TO BE CONSIDERED:

**Consideration of Approval of the Minutes of the Metrocare Services Board Meeting for August 26, 2010.** Ms Noble asked if there were any changes or corrections to the Board Minutes of August 26, 2010. Ms Ringle asked that her expression of liability concerns regarding the Center's plan to pursue funding for dental services for consumers be inserted into the minutes.

Motion: Ms. Walton-Brooks moved approval of the minutes with Ms Ringle's correction. The motion was seconded by Ms. Ringle. The minutes, as corrected, were approved.

**Progress Toward Achieving Our Mission and Values**

**Madame Chair's Report**

**Board Liaison Report(s):**

**MH Advisory Committee Meeting (Chairperson: Leonard Keese, Board Liaison: Jill Martinez).** Ms. Martinez referred to Mr. Keese for a summary of the MH Advisory Committee report. Mr. Keese provided a recap of the Mental Health Advisory meeting that convened on September 13<sup>th</sup>. Mr. Keese welcomed Ms. Jill Martinez as the Board Liaison to the Mental Health Advisory Committee. He said the next meeting will be held on Monday, November 1<sup>st</sup>. There were no questions posed for this item.

At Ms. Noble's request Dr Baker provided a brief review of the Dallas County Behavioral Health Leadership Team (BHLT) and its work to-date.

Ms. Noble discussed possible dates for a Board retreat.

Ms Noble noted the times for next month's meetings. The Provider Services Committee will meet on Tuesday, October 19<sup>th</sup> at 11:30 am immediately followed by the Finance and Administration committee at approximately 12:15 pm in the Charles M. Cooper Boardroom. On Thursday, October 28<sup>th</sup> The Quality and Authority Committee will meet at 1:15 pm immediately followed at 1:30 pm by the Board meeting in the Charles M. Cooper Boardroom. The Philanthropy and Legislative Action Committees will meet as committees of the whole during the Board meeting on October 28<sup>th</sup>.

#### **Chief Executive Officer's Report:**

##### **Consideration of Acceptance of Chief Executive Officer's Report:**

Dr. Baker presented a verbal summary of the centerwide indicators for the month of August.

Ms. Ringle made a motion to accept the Chief Executive Officer's Report for August 2010. Ms. Walton-Brooks seconded. The motion carried.

**Finance and Administration Committee:** In the absence of Mr. Jeffery, Mr. Allbright called on Mr. Munson to present his report.

##### **Consideration of Acceptance of the Financial Report for August 2010 (unaudited):** Mr. Munson presented a brief summary of the August 2010 financials.

Mr. Allbright said the committee recommended the acceptance of the Financial Reports for August 2010. Ms. Noble said a second is not required, as the recommendation came from the committee. Motion carried.

**Consideration of Acceptance of FY10 Fourth Quarter Reports on Finance, Human Resources, and Information Systems:** Mr. Munson said this report was presented at the Finance Committee.

Mr. Allbright said this comes as a committee recommendation. Ms. Noble said a second is not required, as the recommendation came from the committee. Motion carried.

**Report of the Provider Services Committee:** In the absence of Dr. North, Ms. Noble asked Dr. Hunter to present her report.

**Consideration of Acceptance of Medical Staff Services Report for August 2010:** Dr. Hunter presented a verbal summary of the Medical Staff Services report. There were no changes or corrections to the Medical Staff Services Report.

Ms. Noble said this comes as a committee recommendation and a second is not required. Motion carried.

**Consideration of Acceptance of Behavioral Health Service Delivery Report for August 2010:** Mr. Clark presented a brief summary of the behavioral health report.

Ms. Noble said this comes as a committee recommendation and a second is not required. Motion carried.

**Consideration of Acceptance of the Developmental Disabilities Provider Services Report for August 2010:** Ms. Carrie Parks sat in for Ms. Brenda Cosens in her absence and presented a brief summary of the report.

Ms. Noble said this comes as a committee recommendation and a second is not required. Motion carried.

**Report of the Quality and Authority Services Committee:** Ms. Walton-Brooks said the Quality and Authority Committee met earlier today and asked if there were any questions on any of the following reports. Ms. Walton-Brooks said the following reports were recommended for approval by the committee.

**Consideration of Approval of the Quality Management Report for August 2010:** Ms. Martha Nye sat in for Ms. Linda Thompson in her absence.

**Consideration of Approval of the FY10 Fourth Quarter Reports on Service Delivery:**

**Consideration of Approval of the FY10 Fourth Quarter Reports on Quality Management and Research:**

Ms. Noble said the Quality Management Report for August 2010, the FY10 Fourth Quarter Reports on Service Delivery and the FY10 Fourth Quarter Reports on Quality Management and Research come as a committee recommendation and a second is not required. Motion carried.

**Report of the Philanthropy Committee:** Ms. Ringle asked Ms. Stephens to provide the Philanthropy Committee report.

**Consideration of Acceptance of the Development and Community Education Report for August 2010:** Sandy Stephens presented a verbal summary of the Development and Community Education Report for the month of August.

Ms. Ringle said the committee recommended the Acceptance of the Development and Community Education Report for August 2010. Ms. Noble said this comes as a committee recommendation and a second is not required. Motion carried.

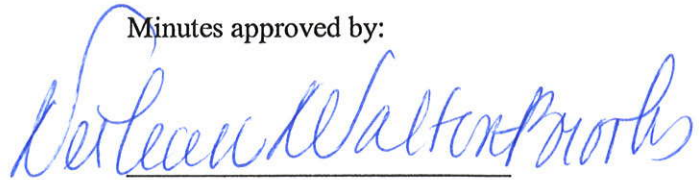
**Report of the Legislative Action Committee:**

**Consideration of Approval of Legislative Report for August 2010:** Mr. Luna presented a verbal summary of the legislative report for August 2010.

Ms. Ringle made a motion to approve the Legislative Report for August 2010. Mr. Albright seconded. The motion carried.

- IV. **EXECUTIVE SESSION:** There were no issues requiring an executive session.
- V. **MEETING ADJOURNMENT:** There being no further business to come before the Board, the meeting adjourned at 2:35pm.

Minutes approved by:



Verlean Walton-Brooks, Secretary

Minutes recorded, transcribed and distributed by:  
Martha L. Toscano  
Assistant to the CEO and Metrocare Board of Trustees