

# AGENDA

## METROCARE SERVICES

May 27, 2010

REGULAR MEETING OF THE BOARD OF TRUSTEES

starting at 1:30 pm (Board Room)

1360 River Bend Dr/Dallas, TX 75247-4914

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**I. Call to Order & Roll Call**

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**II. Citizen Comments** (Limited to 3 minutes)

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**III. Issues to be Considered**

- ❖ Consideration of Approval of April 22, 2010 Board Meeting Minutes

**Mrs. Noble**

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**Progress Toward Achieving Our Mission and Values**

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**Madame Chair Report:**

- Appointment of CEO Compensation Review Committee

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Consideration of Acceptance of Chief Executive Officer Report

Dr. Baker

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The chief executive officer will present a summary of the performance of the center that includes its financial performance, its performance on clinical outcomes, its performance on strategic measures, its contract compliance, its performance on governance measures, and its performance on measures related to stakeholder relationships, as well as management's plans to address deficiencies therein.

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**Strategy 1: Assure Adequate funding for Our Mission**

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**Mr. Jeffery**

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**Report of the Finance and Administration Committee**

Consideration of Acceptance of Financial Report for April 2010 (Unaudited)

Kyle Munson

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The chief financial officer will review the income statement, cash flow, receivable and payables report for the prior month and describe plans to address deficiencies therein relative to plan

Consideration of Approval of Revision to Board Policy 2.04

Kyle Munson

❖

The chief financial officer will present the revised board policy on Fees for Service, which establishes a Centerwide system of accurate and timely fee assessments and collections of fees for services.

**Mrs. Noble**

**Board Discussion Related to Strategy 1**

- 1) Diversify our income sources to decrease the dependence of our mission on current revenue sources
- 2) Assure a positive impact of healthcare reform upon our consumers
- 3) Improve the overall level of public awareness of our Center and its mission

**Strategy 2: Assure That Our Focus Is On Our Consumers**

**Dr. North**

**Report of the Provider Services Committee**

Consideration of Acceptance of Medical Staff Services Report for April 2010

Dr. Hunter

❖

The executive medical director will present the performance of medical staff services and the clinical outcome measures, including management plans to address deficiencies therein.

Consideration of Acceptance of Behavioral Health Service Delivery Report for April 2010

Tom Clark

❖

Management will present the performance of the behavioral health provider division of the center, including its financial performance and its clinical performance, as well as management plans to address deficiencies therein.

Consideration of Acceptance of Developmental Disability Provider Service Report for April 2010

Brenda Cosens

❖

Management will present the performance of the developmental disabilities providers division of the center, including its financial performance and its clinical performance, as well as management plans to address deficiencies therein.

**Ms. Walton –  
Brooks**

**Report of the Quality and Authority Services Committee**

Consideration of Acceptance of Quality Management Report for April 2010

Linda Thompson

❖

The deputy chief executive officer will present the performance of the Dallas County Mental Retardation Authority (MRA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.

**Mrs. Noble**

**Board Discussion Related to Strategy 2**

- 1) Assure that our services are known and available to anyone in the community who is in need, regardless of culture

- 2) Assure that our future service delivery model meets the needs of our mission
- 3) Assure that our capital assets adequately support our mission
- 4) Assure an adequate workforce to achieve our vision for the people we serve
- 5) Assure that our staff has the technology to achieve our mission
- 6) Improve the availability of affordable housing for our consumers

**Strategy 3: Assure The Visibility of Our Mission Through Our Board**

**Ms. Ringle**

**Report of the Philanthropy Committee**

Consideration of Acceptance of Development and Community Education Report for April 2010

Sandy Stephens



The director of philanthropy will present a report on the performance of the department with regard to development, community education, and oversight of grant funding, and also present management plans to address deficiencies therein.

Consideration of Acceptance of Management Recommendation on Volunteer Roles in Center Fundraising

Sandy Stephens



The director of philanthropy will present alternative approaches to using volunteers in implementing Center funding strategies along with management recommendations

**Ms. Sheehan**

**Report of the Legislative Action Committee**

Consideration of Acceptance of Legislative Action Report for April 2010

John Luna



The director of public affairs will present a report on community and stakeholder education activities during the reporting month.

**Mrs. Noble**

**Board Discussion Related to Strategy 3**

- 1) Apply the skills on our Board to increase public awareness and appreciation of the service done at Metrocare
- 2) Apply the skills on our Board to increase community awareness and knowledge of various aspects of mental illness and developmental disabilities
- 3) Apply the skills on our Board to increase the awareness of the needs of the people we serve, especially within our legislative delegation
- 4) Apply the skills on our Board to increase interest among, and encourage participation from, businesses, foundations and individual donors to assist with our mission

**IV.**

**Announcement of Closed Session** in Accordance with Subchapter D. Section §551.072 of the Texas Open Meetings Act (Chapter 551 of the

Government Code) to deliberate the purchase, exchange, lease, or value of real property; specifically, Metrocare property at 1353 North Westmoreland, Dallas, Texas 75211 because deliberation in an open meeting would have a detrimental effect on the position of the center in negotiations with a third person.

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**V. Return to Open Session**

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**VI. Meeting Adjournment**

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❖ *Designates items on which the Board may take action*



# NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, May 27, 2010. The meeting will be held at 1360 River Bend Drive/Dallas, Texas 75247 (Board Room).

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed pursuant to Chapter 551 of the Texas Government Code to receive advise from counsel; to deliberate the purchase or lease of real estate; to deliberate the contract for a gift; to deliberate personnel issues; or, to deliberate regarding security.

Julia P. Noble, Madame Chair  
Metrocare Board of Trustees

By: Martha L. Toscano  
Assistant to the CEO/Board