



## NOTICE

Metrocare Services, Board of Trustees, will hold a meeting of the **Finance and Administration Committee** on Tuesday, April 15, 2014 immediately following the Development and Corporate Communications Committee at approximately 12:45 p.m. The meeting will be held at 1380 River Bend Drive - Dallas, Texas (Charles M. Cooper, Board Room).

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

The attached agenda items will be discussed/acted upon. A portion of the meeting may be closed as allowed by Subchapter D, Sections 551.071 - 551.075 to discuss personnel matters, litigation, acquisition of real property, for the purpose of discussing negotiated contracts for prospective gifts or donations to the Center when such discussions would have a detrimental effect on the negotiating position of the Center and a third person, firm or corporation, and to receive information from and/or question employee(s) without deliberating on the subject matter.

Judy N. Myers, Madame Chairman  
Finance and Administration Committee

Jill L. Martinez, Madame Chairman  
Board of Trustees

By: Martha L. Toscano  
Executive Assistant to the CEO/Board Liaison

# AGENDA

## METROCARE SERVICES

### Finance and Administration Committee

Tuesday, April 15, 2014

1380 River Bend Dr. / Dallas, TX 75247

At approximately 12:45 pm in the Charles Cooper Board Rm.

(Immediately following the Development and Corporate Communications Committee)

Committee members:

Judy N. Myers, Madame Chairman

David Gutierrez

Jill L. Martinez, ex officio

Ms. Myers

**I. CALL TO ORDER**

**II. CITIZEN COMMENTS** (Please limit to 3 minutes)

**III. ISSUES TO BE CONSIDERED**

1. ❖ Approval of the March 18, 2014 Finance and Administration Committee Meeting Minutes

**FISCAL MANAGEMENT REPORTS**

Recommendation of Acceptance of Financial Report for March 2014 (Unaudited)

Kyle Munson

2. ❖ The chief financial officer will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.

Recommendation of Acceptance of Human Resource Report for March 2014

Jennifer Bell

3. ❖ The director of human resources will present a report on the performance of the department for the prior month and describe plans to address deficiencies therein relative to plan.

**IV. MEETING ADJOURNMENT**

- ❖ *Designated items on which the Board may take action*