

AGENDA

METROCARE SERVICES

January 28, 2010

TRAINING

“Crisis Intervention/Mental Health Liaison Dallas Police Department”
Herbert Cotner, *presenter*
(12:45 pm)

REGULAR MEETING OF THE BOARD OF TRUSTEES
starting at 1:30 pm (Board Room)
1360 River Bend Dr/Dallas, TX 75247-4914

I. Call to Order & Roll Call Page

II. Citizen Comments (Limited to 3 minutes)

III. Issues to be Considered

Mrs. Noble ❖ Consideration of Approval of December 3, 2009 Board Meeting Minutes 11759 – 11766

Madame Chair Report:

- Announcement of Appointment of Mrs. Candy Sheehan to Metrocare Board of Trustees
- Announcement of Committee Assignments
- Announcement of Committee Appointments
- Report of the AdHoc Capital Improvement Committee

Board Liaison reports:

- MH Advisory Committee (Chairman: Leonard Keesee, Board Liaison: Greg Allbright).
- Intellectual and Development Disability Planning/Network Advisory Committee (Chairperson: Gracie Sifuentez, Board Liaison: Verlean Walton-Brooks).

Chief Executive Officer Report

Consideration of Acceptance of Chief Executive Officer Report

Dr. Baker



The chief executive officer will present a summary of the performance of the center that includes its financial performance, its performance on clinical outcomes, its performance on strategic measures, its contract compliance, its performance on governance measures, and its performance on measures related to stakeholder relationships, as well as management's plans to address deficiencies therein.

11767 – 11775

Mr. Jeffery**Report of the Finance and Administration Committee**

Consideration of Acceptance of Financial Report for November 2009 (Unaudited)

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| Kyle Munson | ❖ | The chief financial officer will review the income statement, cash flow, receivable and payables report for the prior month and describe plans to address deficiencies therein relative to plan. | 11776 – 11778 |
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Consideration of Acceptance of Financial Report for December 2009 (Unaudited)

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| Kyle Munson | ❖ | The chief financial officer will review the income statement, cash flow, receivable and payables report for the prior month and describe plans to address deficiencies therein relative to plan. | 11779 – 11781 |
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Consideration to Approve the Change of Banks from Bank of America to JPMorgan Chase Bank, NA

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| Kyle Munson | ❖ | The chief financial officer will discuss the RFP and selection process. | 11783 - |
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Consideration of Approval of Emergency Succession Plan

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| Kyle Munson | ❖ | The chief financial officer will review the Emergency Succession Plan. | 11784 - 11816 |
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Consideration to Accept the Audited FY09 Financial Statements

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| Kyle Munson | ❖ | The chief financial officer and the auditing firm of Davis, Kinard & Company will present the financial audit for the year ending August 31, 2009. | 11817 - 11911 |
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Report of the Provider Services Committee

Consideration of Acceptance of Medical Staff Services Report for December 2009

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| Dr. Hunter | ❖ | The executive medical director will present the performance of medical staff services and the clinical outcome measures, including management plans to address deficiencies therein. | 11912 – 11913 |
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Consideration of Acceptance of Behavioral Health Service Delivery Report for December 2009

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| Tom Clark | ❖ | Management will present the performance of the behavioral health provider division of the center, including its financial performance and its clinical performance, as well as management plans to address deficiencies therein. | 11914 – 11916 |
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Consideration of Acceptance of Developmental Disability Provider Service Report for December 2009

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| Brenda Cosens | ❖ | Management will present the performance of the developmental disabilities providers division of the center, including its financial performance and its clinical performance, as well as management plans to address deficiencies therein. | 11917 – 11919 |
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| Tom Clark | ❖ | <p>Recommendation of Appointment to the MH Advisory Committee</p> <ul style="list-style-type: none"> ▪ Susana E. Mendez | 11920 - 11922 |
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Ms. Walton - Brooks

Report of the Quality and Authority Services Committee

Consideration of Approval of Quality Management Report for December 2009

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| Linda Thompson | ❖ | <p>The deputy chief executive officer will present the performance of the Dallas County Mental Retardation Authority (MRA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.</p> | 11923 – 11928 |
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Consideration of Approval of Revision to Board Policy 1.02

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| Linda Thompson | ❖ | <p>The deputy chief executive officer will present recommended changes to the Board Policy on Establishment and Implementation of Board Policy to Assure that the policy conforms to statutory references and actual practices.</p> | 11929 – 11931 |
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Ms. Ringle

Report of the Philanthropy Committee

Consideration of Approval of Development and Community Education Report for December 2009

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| Sandy Stephens | ❖ | <p>The director of philanthropy will present a report on the performance of the department with regard to development, community education, and oversight of grant funding, and also present management plans to address deficiencies therein.</p> | 11932 – 11936 |
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Report of the Legislative Action Committee

Consideration of Approval of Legislative Action Report for December 2009

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| John Luna | ❖ | <p>The director of public affairs will present a report on community and stakeholder education activities during the reporting month.</p> | 11937 - |
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Mrs. Noble

Executive Session:

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| IV. | <p>Announcement of Closed Session in Accordance with Subchapter D. Section §551.072 of the Texas Open Meetings Act (Chapter 551 of the Government Code) to deliberate the purchase, exchange, lease, or value of real property; specifically, Metrocare property at 1353 North Westmoreland, Dallas, Texas 75211 because deliberation in an open meeting would have a detrimental effect on the position of the center in negotiations with a third person.</p> |
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| V. | Return to Open Session |
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| VI. | Meeting Adjournment |
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❖ *Designates items on which the Board may take action*



NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, January 28, 2010. Prior to the regular session, a Board training session will be held, beginning at 12:45 pm. The meeting will be held at 1360 River Bend Drive/Dallas, Texas 75247 (Board Room).

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed pursuant to Chapter 551 of the Texas Government Code to receive advise from counsel; to deliberate the purchase or lease of real estate; to deliberate the contract for a gift; to deliberate personnel issues; or, to deliberate regarding security.

Julia P. Noble, Madame Chair
Metrocare Board of Trustees

By: Martha L. Toscano
Assistant to the CEO/Board