



NOTICE

Metrocare Services, **Quality and Authority Services Committee will meet on Thursday, June 28, 2012 at 12:45 p.m.** The meeting will be held at 1360 River Bend Dr./Dallas, Texas 75247-4914 (Charles M. Cooper, Board Room).

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

The attached agenda items will be discussed/acted upon. A portion of the meeting may be closed as allowed by Subchapter D, Sections 551.071 - 551.075 to discuss personnel matters, litigation, acquisition of real property, for the purpose of discussing negotiated contracts for prospective gifts or donations to the Center when such discussions would have a detrimental effect on the negotiating position of the Center and a third person, firm or corporation, and to receive information from and/or question employee(s) without deliberating on the subject matter.

Ms. Verlean Walton-Brooks, Madame Chair
Quality and Authority Services Committee

Mrs. Julia P. Noble, Madame Chair
Board of Trustees

By: Martha L. Toscano
Assistant to the Board/CEO

AGENDA

METROCARE SERVICES

Quality and Authority Services Committee Meeting
Thursday, June 28 2012 at 12:45 pm
1360 River Bend Dr/Dallas, TX 75247

Charles M. Cooper, Board Room

Committee Members:

Ms. Verlean Walton-Brooks, Chair
Ms. Judy N. Myers
Ms. Mary Lynne Broomfield
Ms. Brenda K. Richardson
Mrs. Julia P. Noble, ex officio

Ms. Walton-Brooks

- I. CALL TO ORDER
- II. CITIZEN COMMENTS (Please limit to 3 minutes)
- III. ISSUES TO BE CONSIDERED

1. ❖ Approval of the May 24, 2012 Quality and Authority Services Committee Meeting Minutes

QUALITY MANAGEMENT REPORTS

Recommendation of Approval of Quality Management Report for May 2012

Linda Thompson

2. ❖ The deputy chief executive officer will present the performance of the Dallas County Mental Retardation Authority (MRA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.

Recommendation of Acceptance of FY12 Third Quarter Reports on Service Delivery

Linda Thompson

3. ❖ Board policy calls for regular reports on programs and services implemented as part of the local plan. It also calls for regular reports on records management. The deputy chief executive officer will present information regarding activities occurring during the fourth quarter in the following reports.

- Local Plan
- Medical Records

Recommendation of Acceptance of FY12 Third Quarter Reports on Quality Management and Research:

Linda Thompson

4. ❖ The deputy chief executive officer will present information regarding Quality Management activities in meeting identified performance measures and targets identified in the Department of Aging and Disability Services Performance Contract pertaining to the MRA and to the Mental Health Division around Resiliency and Disease Management Fidelity occurring during the fourth quarter.

- DADS Performance Contract requirements
- Compliance
- Research activities

Internal Audit Update

Linda Thompson

5. The deputy chief executive officer will discuss current internal audit activities and review the progress on implementation of past internal audit report recommendations.

IV. MEETING ADJOURNMENT

❖ *Designates items on which the Board may take action*