

METROCARE SERVICES

**BOARD OF TRUSTEES
MEETING MINUTES OF**

May 24, 2012

METROCARE SERVICES

REGULAR MONTHLY MEETING of the BOARD OF TRUSTEES

MINUTES OF May 24, 2012

A Regular Meeting of the Board of Trustees of Metrocare Services convened on Thursday, May 24, 2012 at 1360 River Bend Dr, Dallas, Texas 75247 in the Charles Cooper Board Room.

I. Call To Order/Roll Call

Ms. Noble, Madame Chair, declared a quorum present and called the meeting to order at 1:35 pm.

The following Trustees were present:

Ms. Julia P. Noble, Madame Chair
Ms. Verlean Walton-Brooks, Vice Chair
Ms. Jill L. Martinez, Board Secretary
Dr. Carol S. North
Ms. Mary Lynne Broomfield
Mr. David Gutierrez
Ms. Judy N. Myers
Ms. Brenda K. Richardson

Staff Present: Dr. James Baker, Linda Thompson, Kyle Munson, Dr. Judith Hunter, Tom Clark, Sandy Stephens and other Metrocare staff.

II. CITIZENS' COMMENTS: The procedure for public comments was available at the meeting for those interested. No public comment was received.

III. ISSUES TO BE CONSIDERED:

Consideration of Approval of the Minutes of the Metrocare Services Board Meeting for April 26, 2012. Ms. Noble called for the approval of the April 26, 2012 Board minutes.

Motion: Ms. Walton-Brooks moved for the Approval of the Board meeting minutes of April 26, 2012 as presented. Ms. Martinez seconded the motion, and the motion carried.

Madame Chair's Report

MH Advisory Committee: Ms. Noble called on Mr. Keesee to present the MH Advisory Committee report. Mr. Keesee said the committee convened on May 7th, and Ms. Hope Stedman, Clinical Manager for Homeless Services, provided an update regarding operational changes at the Bridge. Mr. Keesee said after much discussion it was the committee's recommendation to the

Board to pursue all avenues available to Metrocare to maintain a presence in downtown Dallas, as close to our homeless consumers as possible, in order to sustain our services to this population.

IDD PAC/NAC Committee: Ms. Noble called on Ms. Mary Patterson, newly appointed Vice-chair of the IDD PAC/NAC, for her report. Ms. Patterson provided a brief report of the IDD PAC/NAC meeting of May 1st. There were no questions posed for this item.

Madame Chair Report: Ms. Noble announced Dr. Baker's intention to retire as CEO of Metrocare at the end of the fiscal year. Ms. Noble provided a brief history of Dr. Baker's tenure as CEO after his appointment as interim CEO by the TDMHMR Management Team that managed the Center as part of a State "bail-out" in 2002. She said that since that time, Metrocare has turned an \$8 million debt into \$10 million in unrestricted assets. Ms. Noble said that an ad hoc CEO Search Committee has been assembled to start the search for Dr. Baker's replacement, with Ms. Walton-Brooks serving as chair, and Ms. Martinez and Mr. Gutierrez serving as committee members.

Ms. Noble congratulated Dr. Baker on his decision to continue to serve at Metrocare as a child/adolescent psychiatrist.

Advisory Committee Assignment: Ms. Noble announced the appointment of Ms. Brenda K. Richardson as Board Liaison to the Mental Health Advisory Committee.

Next Committee and Board meeting schedule:

- Board Retreat – Saturday, June 16th at the Crowne Plaza Hotel beginning at 9 am through 3 pm.
- Tuesday, June 19th, the Provider Services Committee will meet at 11:30am with the Philanthropy Committee meeting following immediately after at approximately 12:15pm and the Finance and Administration Committee following at approximately 1:00pm.
- Thursday, June 28th, the Quality and Authority Committee will meet at 12:45pm with the Board Training following immediately after at approximately 1:00pm and the Board meeting following at approximately 1:30pm. The Legislative Action Committee will meet as a committee of the whole during our Board meeting. All of the meetings will take place at 1360 River Bend Drive, in the Charles Cooper Board Rm.

Chief Executive Officer's Report:

Services Presentation: Ms. Keisha Manahan presented the story of a 48 year old gentleman diagnosed with intellectual delay, major depressive disorder, ADHD and diabetes, and his services in our HCS Group home.

Consideration of Acceptance of Chief Executive Officer's Report: Dr. Baker presented a brief summary of the centerwide indicators for the month of April 2012.

Motion: Mr. Gutierrez made a motion to accept the Chief Executive Officer's Report for April 2012. Ms. Martinez seconded, and the motion carried.

Finance and Administration Committee: Ms. Noble called on Mr. Munson to present his report.

Consideration of Acceptance of the Financial Report for April 2012 (unaudited): Mr. Munson said that this report was presented in detail at the Finance and Administration Committee.

Motion: Ms. Noble said the committee recommended the acceptance of the Financial Report for April 2012 and a second is not required, as the recommendation came from the committee. Motion carried.

Report of the Provider Services Committee: Ms. Noble referred to Dr. Hunter to present her report.

Consideration of Acceptance of Medical Staff Services Report for April 2012: Dr. Hunter said that this report was presented in detail at the Provider Services Committee.

Motion: Ms. Noble said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. Motion carried.

Consideration of Acceptance of Behavioral Health Service Delivery Report for April 2012: Mr. Clark said this report was presented at the Provider Services Committee. There were no changes to this report.

Motion: Ms. Noble said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. Motion carried.

Consideration of Acceptance of the Developmental Disabilities Report for April 2012: Mr. Clark said this report was presented at the Provider Services Committee. There were no changes to this report.

Motion: Ms. Noble said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. Motion carried.

Report of the Quality and Authority Services Committee: Ms. Walton-Brooks said the Quality and Authority Committee met right before the Board meeting and asked if there were any questions posed for these items. There were no questions posed for any of these items.

Consideration of Approval of the Quality Management Report for April 2012:

Consideration of Approval of Revision to Board Policy 6.03:

Consideration of Approval of Appointment to the IDD PAC/NAC Committee:

Motion: Ms. Walton-Brooks said the committee recommended the Approval of the Quality Management Report for April 2012, the Approval of the Revision to Board Policy 6.03, and the Approval of Appointment to the IDD PAC/NAC of Mr. Yousef Malallah and James Michael Smith. Ms. Noble said a second is not required, as the recommendation came from the committee. Motion carried.

Report of the Philanthropy Committee: Ms. Martinez referred to Ms. Stephens to provide the Philanthropy Committee report for the month of April.

Consideration of Acceptance of the Development and Community Education Report for April 2012: Ms. Stephens said the report was presented in detail at the Philanthropy Committee. There were no changes to this report.

Motion: Ms. Noble said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. Motion carried.

Report of the Legislative Action Committee: Ms. Broomfield referred to Mr. Hernandez to provide the Legislative Action Committee report for the month of April.

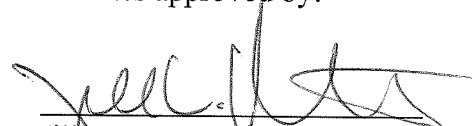
Consideration of Acceptance of the Legislative Action Committee Report for April 2012: Mr. Hernandez provided a brief summary of the Legislative Action Report.

Motion: Ms. Broomfield moved to accept the Legislative Action Committee Report for April 2012. Ms. Martinez seconded. The motion carried.

IV. EXECUTIVE SESSION: There were no issues requiring an executive session.

V. MEETING ADJOURNMENT: There being no further business to come before the Board, the meeting adjourned at 2:14 pm.

Minutes approved by:


Jill L. Martinez, Board Secretary

Minutes transcribed and distributed by:
Martha L. Toscano
Assistant to the CEO/Board of Trustees